

# **SAM: Assertions Questions Guide**

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**Every step and every question explained**



# Assertions

## Goods and Services

1

**Add NAICS Codes:** \*

Search for NAICS Code:

SEARCH

CLEAR

2

**Find NAICS Codes:** Enter the NAICS codes that reflect the type of work your company does. If you don't know which NAICS codes to choose:

1. Go to: <https://app.fedscout.com/user/market-research/tools/codes>
2. Enter a keyword
3. Copy the NAICS codes on the right that make sense for your company and paste them into the "Search for NAICS code" box

### PSC & NAICS Code Finder

#### Enter keywords/Saved keywords

Keyword

innovation

Find codes

Save/Email me my codes

#### Strongly matching NAICS codes

- ☐ 541715: Research and Development in the Physical, Engineering, and Life Sciences (except Nanotechnology and Biotechnology)
- ☐ 611519: Other Technical and Trade Schools
- ☐ 541990: All Other Professional, Scientific, and Technical Services
- ☐ 541611: Administrative Management and General Management Consulting Services
- ☐ 511210: Software Publishers

#### Strongly matching PSC codes

- ☐ M1CZ: OPERATION OF OTHER EDUCATIONAL BUILDINGS
- ☐ R499: SUPPORT- PROFESSIONAL: OTHER
- ☐ R497: SUPPORT- PROFESSIONAL: PERSONAL SERVICES CONTRACTS
- ☐ R408: PROGRAM MANAGEMENT/SUPPORT SERVICES
- ☐ 9999: MISCELLANEOUS ITEMS
- ☐ R425: SUPPORT- PROFESSIONAL: ENGINEERING/TECHNICAL

3

**Add NAICS Codes:** Click "SEARCH" then "ADD"

Search for NAICS Code:

SEARCH

CLEAR

NAICS Code

Description

Action

541715

Research and Development in the Physical, Engineering, and Life Sciences (except Nanotechnology and Biotechnology)

ADD

4

**Add PSC Codes:** Repeat for your PSC codes

# Assertions

## Size Metrics

### Worldwide:

Annual Receipts (in accordance with [13 CFR 121](#)): \*

\$

Number of Employees (in accordance with [13 CFR 121](#)): \*

### Location (Optional):

Annual Receipts (in accordance with [13 CFR 121](#)):

\$

Number of Employees (in accordance with [13 CFR 121](#)):

**Explanation of this question:** The government wants to assess whether you are a small business (to do this they compare your revenue and number of employees to the size standards for each NAICS code)

**To answer this question:** For your last full year enter your revenue (receipts) and average number of employees over the course of the year (Include worldwide revenue and employees, and revenue and employees of any parent organizations)

This can be a bit tricky so if you are an established company with multiple locations and/or complicated ownership talk to a lawyer

**Note:** Even if you are a new business you have to list 1 or more dollars in receipts

# Assertions

## EDI Information

### Your Entity's EDI Information:

Do you wish to enter EDI Information for your non-government entity?\*

No ▾

EDI VAN Provider:

ISA Qualifier:

ISA Identifier:

Functional Group Identifier:

820s Request Flag:

Please select a value ▾

**Explanation of this question:** If you don't know what an EDI is then this question doesn't apply to you (and you can always change your answer later). So select "No" and move on

## Assertions

### Disaster Response Information

Do you wish to be included in the Disaster Response Registry? \*

Please select a value ▾

Does your company require bonding to bid on Contracts?

Please select a value ▾

#### **Bonding Level:**

Please provide the bonding level type, value must be input in whole dollars.

- ☐ Construction Bonding Level, Per Contract (dollars)
- ☐ Construction Bonding Level, Aggregate (dollars)
- ☐ Service Bonding Level, Per Contract (dollars)
- ☐ Service Bonding Level, Aggregate (dollars)

  
  
  

#### **Geographic Area Served:**

Select whether your entity can provide disaster response services. If you select "Any State", you are saying your organization can perform in any declared disaster area nationwide. Alternatively, you can narrow the geographic area you serve to three or less states. If you narrow your area served down to just one state, you can further restrict it to specific counties or metropolitan statistical areas.

- ☐ Any State
- ☐ One State
- ☐ Multiple States

**Explanation of this question:** When natural disasters strike the government has to move fast so they want to pre-validate certain information to qualify potential disaster response companies. So if you provide disaster response services (e.g. construction, remediation, emergency housing, etc) Say "Yes" and fill-in the other fields

- **Bonding:** If your commercial contracts typically require a bond fill in this info
- **Geographic area served:** Fill in where you could respond to a natural disaster

## Assertions

### Review Assertions

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Review the data entered and if it is correct click "Save and Continue"